

## LIFELONG LEARNING PROGRAMME - GRUNDTVIG ORGANISATIONS WILLING TO HOST A GRUNDTVIG ASSISTANT

**HOST COUNTRY: POLAND**

**THIS IS AN EXPRESSION OF INTEREST FORM OF THE POLISH INSTITUTION WISHING TO HOST A GRUNDTVIG ASSISTANT IN 2013/2014.**

**YOUR FORM WILL BE SENT TO ALL GRUNDTVIG NATIONAL AGENCIES FOR FURTHER PUBLICATION AT FOR INSTANCE THEIR WEBSITES.**

For your information:

Applicants for undertaking a Grundtvig Assistantship in 2013/2014 must indicate a host institution in their application form and prove that they have an agreement with this institution. The application deadline is **28 March 2013**.

Further information on Grundtvig Assistantships is available at:

<http://www.grundtvig.org.pl/index.php/ida/100/asystentury-grundtviga>

### 1. HOST ORGANISATION

<b>Name of institution/organisation</b>	Profutura s.c.		
<b>Type of institution/organisation</b>	Adult education provider/ language school		
<b>Legal Status</b>	<input checked="" type="checkbox"/> Private	<input type="checkbox"/> Public	<b>Size (Staff)</b> 20
<b>Commercial Orientation</b>	<input checked="" type="checkbox"/> Profit	<input type="checkbox"/> Non profit	<b>Size (students)</b> 300
<b>Location</b>	<input type="checkbox"/> Rural	<input checked="" type="checkbox"/> Urban	
<b>Address</b>	Fredry 2/3		
<b>Postcode</b>	PL- 61-701	<b>City</b>	Poznań
<b>Country</b>	POLAND		
<b>E-mail address</b>	<a href="mailto:monika.nowakowska@profutura.poznan.pl">monika.nowakowska@profutura.poznan.pl</a>		
<b>Website</b>	<a href="http://www.profutura.poznan.pl">www.profutura.poznan.pl</a>		

Can your institution be easily reached by public transport?	<input checked="" type="checkbox"/> yes, by: <input type="checkbox"/> no, explain:
Can you help the Assistant to find suitable accommodation?	<input checked="" type="checkbox"/> yes, we can find accommodation and take care of the practical arrangements <input type="checkbox"/> yes, we can give information on potential accommodation, but we cannot take on any practical arrangements

### 2. CONTACT PERSON

(This person will supervise the Grundtvig Assistant if the application is successful)

<b>Title (Ms/Mr)</b>	Ms		
<b>First name</b>	Monika		
<b>Family name</b>	Nowakowska-Twaróg		
<b>Department (if relevant)</b>			
<b>Position</b>	Director		
<b>Work Address</b>	<i>(if different from 1.)</i>		
<b>Address</b>			
<b>Postcode</b>		<b>City</b>	
<b>Country</b>	POLAND		
<b>E-mail address</b>	<a href="mailto:monika.nowakowska@profutura.poznan.pl">monika.nowakowska@profutura.poznan.pl</a>		
<b>Website</b>	<a href="http://www.profutura.poznan.pl">www.profutura.poznan.pl</a>		

### 3. ORGANISATION'S PROFILE

Overview of activities provided to adult learners:

PROFUTURA s.c. is an educational institution that belongs to the non-formal learning system in Poland and mostly operates in the adult learning field. Profutura s.c. started as a language school and has developed into an institution taking part in many educational projects within the Wielkopolska region. Among its activities Profutura run Academy 50+, organizes many activities for seniors from language and ICT courses to book reading workshops, film festivals, walking tours, discussion meetings in order to involve as many seniors as possible and help them in being active. Profutura s.c. as a partner in many European projects cooperates with local authorities, organizes language courses and other vocational training courses, mainly ICT, for civil servants, police officers and other professional groups. The aim of these projects is to promote access and training for new information and communication technologies for seniors. We work with a tool based on ICT technologies for both women and men that allows them to determine individually their competences (their fortes and shortcomings) and to determine their schooling paths directed towards mentoring and towards making them aware of their worth and their knowledge that they could then pass on to younger generations. We try to focus on the innovative approaches to lifelong learning, we have applied many courses based on blended-learning and e-learning. We own the e-learning platform that we developed in a variety of directions that we adjust to different training courses. We try to make learners more active, to stimulate the creativity amongst our adult learners in order to work out new learning methods. We cooperate with 30 freelance teachers and several external experts.

Adult learners with special needs or from socio-economically disadvantaged groups:

Yes  No

If YES, please specify:

### 4. EXPERIENCE IN EUROPEAN COOPERATION ACTIVITIES

Does your institution/organisation already have experience in European cooperation activities? Have you hosted an assistant from abroad before?

We haven't hosted the assistant yet. But we have some experience in the European projects, especially within the European Social Fund. Within this program we took part in the transnational project on mentoring and language learning and teaching. We cooperate also with institutions taking part in LLP program.

### 5. MOTIVATION TO HOST AN ASSISTANT

What are your reasons why you would like to host an Assistant?

We would like to host an assistant as we want to get know you!  
Our students will benefit from the contact with assistant's culture and language and they will have the opportunity to speak with a native speaker. It is also important and valuable for our staff to extend the international dimension. We can offer a Grundtvig assistant the possibility to work in an interesting, innovative and friendly environment.

### 6. POSSIBLE TASKS FOR AN ASSISTANT

In which areas will the Assistant be involved and how? Will the Assistant have an opportunity to teach his/her culture and mother tongue?

The Grundtvig assistant will participate in the life of our institution and particularly:

- carrying out different teaching assignments – language and culture for our students
- assisting students with individual problems
- participating in projects

or

- graphic design of our courses, e-learning

- carrying out teaching in this area

## 7. ASSISTANT'S PROFILE

Please indicate your preferences regarding the profile of the Assistant (experiences, language skills, field(s) of expertise, subjects taught, etc.).

Our preference regarding the profile of assistant is: language studies ( English, French, German, Spanish, Italian) or graphic and design studies to work with the graphic part of our e-learning.