



GRUNDTVIG ASSISTANTSHIPS

HOST COUNTRY: FINLAND

Further information on Grundtvig Assistantships is available at:

http://www.cimo.fi/ohjelmat/grundtvig/aikuiskoulutushenkiloston_liikkuvuusapurahat/asiantuntijavaihdot (in Finnish) and

http://www.cimo.fi/program/grundtvig/mobilitetsstipendier_for_vuxenutbildningspersonal/expertutbyten (in Swedish)

YES, WE WOULD LIKE TO HOST A GRUNDTVIG ASSISTANT IN 2013/2014:

1. ORGANISATION

Name of institution/organisation	Jokilaaksojen koulutuskuntayhtymä/ The Federation of Education in Jokilaaksot			
Type of institution/organisation	Vocational training centre			
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (staff)	560
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit	Size (students)	
Location	<input checked="" type="checkbox"/> Rural		<input type="checkbox"/> Urban	
Address				
Postcode	85500	City	Nivala	
Country	FINLAND			
Telephone	+358			
E-mail address	jedu@jedu.fi			
Website	www.jedu.fi			
Can your institution be easily reached by public transport?	<input checked="" type="checkbox"/> yes, by: train or buss <input type="checkbox"/> no, explain:			
Can you help the Assistant to find suitable accommodation?	<input checked="" type="checkbox"/> yes, we can find accommodation and take care of the practical arrangements <input type="checkbox"/> yes, we can give information on potential accommodation, but we cannot take on any practical arrangements			

2. CONTACT PERSON

This person will supervise the Grundtvig Assistant if the application is successful.

Title	Mrs	First name	Tuula
Family name	Leskinen		
Department (if relevant)	Development Services		
Position	Coordinator		
Work Address	(if different from 1.)		
Postcode	85500	City	Nivala
Country	FINLAND		
E-mail address	Tuula.leskinen@jedu.fi		
Telephone	+358 40 687 8350		

3. ORGANISATION'S PROFILE

Overview of activities provided to adult learners:

The Federation of Education in Jokilaaksot consist of seven Vocational Colleges, Co-operation services, Adult education and apprenticeship services and Nivala driving academy. In JEDU we provide formal, non-formal and informal adult education. JEDU provides education in eight towns and in all of them also adult education.

Vocational education fields for adult learners are mainly the same as for youth, for example: business and administration, forestry, agriculture, hotel- and catering, tourism, health care and social services, technology (construction, metal, interior design etc.).

We offer also multiform learning possibilities, apprenticeship training, on-the-job training etc.

Adult learners with special needs or from socio-economically disadvantaged groups:

Yes No

If YES, please specify:

In JEDU there are student groups with special needs in some vocational colleges. Students in these groups mainly have learning difficulties or are handicapped (difficulty level of the handicap may vary). Group sizes are small 5-15 students.

Have you hosted an Assistant from abroad before? Experience in European cooperation activities?

We have not hosted Grundtvig Assistant before but we have hosted Comenius Assistant teacher before. And we have many international mobility projects, which we coordinate or on which we participate as partners. As a result of long-term experience and high quality in Leonardo mobility project JEDU has got the Leonardo da Vinci Mobility Certificate 1.6.2010-31.5.2014.

4. MOTIVATION TO HOST AN ASSISTANT

What are your reasons why you would like to host an Assistant?

Internationality is one of the main focuses in JEDU's Strategy for 2013-2015. In JEDU the skilled and motivated personnel is one of the biggest key to successful education process. The Assistant would bring new points of view to our personnel's everyday work and working methods as well as for students. At the same time our personnel and students would have an opportunity to reflect their ideas and methods with new expert from different country, who also possible has different kind of working methods and environment. In addition to host the Assistant it would be great opportunity to improve personnel's and students' language skills and maybe offer more education and courses also in English in the future.

5. POSSIBLE TASKS FOR AN ASSISTANT

In which areas will the Assistant be involved and how? Will the Assistant have an opportunity to teach his/her culture and mother tongue?

The Assistant would be involved with the everyday teaching work, planning courses and classes with local teacher or trainer. If the Assistant is willing, it's possible that he/she can teach his/her culture and native language or other languages that he/she knows to JEDU's personnel and/ or students during the assistantship. (For example extra language courses, during normal language course, extra evening courses ect.) If the Assistant would teach above mentioned things, it would support JEDU's goals to be more international and it would also raise the cultural awareness in JEDU.

6. ASSISTANT'S PROFILE

Please indicate your preferences regarding the profile of the Assistant (experiences, language skills, field(s) of expertise, subjects taught, etc.).

It would be good for the everyday work if the Assistant's language skills would be good at least in one of these three languages: English, Swedish or German.
Fields of expertise could be one of these:
Culture,
Technology, communication and transport,
Tousim,
Catering and domestic services,
Social services, health and sports,
Social sciences, business and administration or
Natural sciences
In addition JEDU also offers adult education and courses for immigrants, handicapped and other special groups. Group sizes are small, and organized only in some Vocational Colleges in JEDU. Work experience on these fields would be a plus but not obligatory.

7. OTHER COMMENTS/REMARKS

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